Welcome to IU’s Department of Theatre, Drama, and Contemporary Dance. We are so grateful for your expertise in the performing arts industry and your contribution to our students’ education and career development by being a Guest Artist in our department.

IU DEPARTMENT OF THEATRE, DRAMA, AND CONTEMPORARY DANCE
MISSION STATEMENT
The mission of the Department of Theatre, Drama, and Contemporary Dance is to advance the art, scholarship, and appreciation of theatre and dance and its place in society. We pursue this mission collectively and as individuals through theatrical productions, scholarship and publication, presentation of our work in national and international venues, formal instruction, and individual mentoring.

FIRST NATIONS LAND ACKNOWLEDGEMENT
IU Theatre & Dance wishes to acknowledge and honor the indigenous communities native to this region, and recognize that Indiana University – Bloomington was built on indigenous homelands and resources. IU Theatre & Dance recognizes the Miami, Delaware, Potawatomi, and Shawnee people as past, present, and future caretakers of this land.
CULTURAL CLIMATE STATEMENT

ACKNOWLEDGEMENT
Our department stands accountable for historically not representing the stories and experiences of BIPOC (Black, Indigenous and People of Color) on our stages. This is a long-entrenched history that is particularly evident in our programming; but also in our curriculum, casting procedures, and hiring and recruitment practices. We acknowledge that change is necessary for IU Theatre & Dance to be a truly equitable and inclusive community. Although some practices have been put in place these past two years to ensure equitable programming, curriculum and opportunities, we recognize that much remains to be done. Dismantling decades of systemic racism is an ongoing, often imperfect process, but this work is long overdue, and we must take action.

To that end, we will take the following action steps in the 20/21 academic year:

• Anti-bias, anti-racist training for all faculty and staff.
• Transparency regarding programming with continued, increased student representation elected via the SAB (Student Advisory Board).
• A commitment that 50% of productions on our 21/22 season will be written by women and/or artists of color.
• A review of curriculum by the Climate Committee to ensure that we are including voices of BIPOC artists and scholars and integrating methodologies in courses, rather than isolating them as ‘different’ or ‘alternative’.
• Our Climate Statement states what we seek to change, not that we are there now. In 20/21 we commit to making the statement real by pursuing these actions steps. We recognize that this is not a one-time fix, but an ongoing process of anti-racist interventions that must be central to all that we do.

DIVERSITY
We commit to the study, practice, and production of theatre and dance respecting diverse perspectives of society, culture, and our evolving world. We pursue an environment where differences are centrally represented and supported in our creative and educational practices.

EQUITY
We commit to examining inequitable traditions in the fields of theatre and dance. We review historic practices that obstruct equity and create structural changes in our recruiting, programming, curricula, pedagogy, and productions that develop equity.

INCLUSION
We pledge to create a safe, respectful, and supportive space for all voices in theatre and dance through recruitment, hiring, and programming practices that address systemic change. To this end, we welcome feedback and open, respectful dialogue that encourages inclusion of work, practices, and artists-scholars-makers that have historically been underrepresented or ignored.

WELLNESS
We prioritize a safe working environment. We commit to safety and wellbeing for a lifelong pursuit of healthy theatre and dance practices. We create a climate of respect for all members of our community; supporting their physical, emotional, and mental safety and wellbeing. We practice self-care and learning that includes openness, advocacy, safety, and respectful dialogue.

SUSTAINABILITY
We commit to sustainable practices in our curriculum, studios, and spaces that prioritize ethical and safe use and management of environmental, human, and financial resources. We pledge to reduce, reuse, and recycle whenever possible. We pledge to use methodologies and practices in our spaces and curricula that respect these invaluable and limited resources as we advance the art, scholarship, and appreciation of theatre and dance and its place in society.

TITLE IX
Title IX and IU’s Sexual Misconduct Policy prohibit sexual misconduct in any form, including sexual harassment, sexual assault, stalking, and dating and domestic violence. If anyone has experienced sexual misconduct, or knows someone who has, the University can help. If anyone is seeking help and would like to speak to someone confidentially, appointments can be made with the following services:

• The Sexual Assault Crisis Services (SACS) at (812) 855-8900 (counseling services)
• Confidential Victim Advocates (CVA) at (812) 856-2469 (advocacy and advice services)
• IU Health Center at (812) 855-4011 (health and medical services)

Title IX and University policy require all University Employees including Guest Artists to share any information brought to their attention about potential sexual misconduct with the campus Deputy Title IX Coordinator or IU’s Title IX Coordinator. In that event, those individuals will work to ensure that appropriate measures are taken and resources are made available. Protecting student privacy is of utmost concern, and information will only be shared with those that need to know to ensure the University can respond and assist. Visit stopsexualviolence.iu.edu to learn more.

DISABILITY
IU policy requires that employees of the University make every effort to accommodate qualified students with disabilities (e.g. mental health, learning, chronic health, physical, hearing, vision, neurological, etc.), and IU encourages students to talk to their professors as soon as possible about any accommodations they may require. Eligibility must be established for support services through the appropriate office that services students with disabilities. Note that services are confidential, may take time to put into place and are not retroactive; Captions and alternate media for print materials may take three or more weeks to get produced. Students may contact Disability Services for Students at http://disabilityservices.indiana.edu or 812-855-7578 as soon as possible if accommodations are needed. The office is located on the third floor, west tower, of the Wells Library, Room W302. Walk-ins are welcome 8 AM to 5 PM, Monday through Friday. You can also locate a variety of campus resources for students and visitors that need assistance at: http://www.iu.edu/~ada/index.shtml

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INCLUSIVITY

Indiana University is a learning community in which all are welcomed and equally valued, regardless of background or identity category. We encourage students to share their experiences (as they are relevant to the course) and to learn from others’ experiences, particularly when they are different from your own. In the classroom and performance space, students have a right to their own identity. This includes being called by their preferred name, pronounced correctly, and the use of correct pronouns. Students have the right to adjust those things at any point in their education. If there are aspects of the instruction of a course or rehearsal process that result in barriers to your inclusion, please contact the Department Chair privately without fear of reprisal.

Students, Faculty, Staff, and Guest Artists may also report bias incidents (events or comments that target an individual or group based on age, color, religion, disability, race, ethnicity, national origin, sex, gender, gender identity, sexual orientation, marital status, or veteran status) to the Dean of Students Office online (biasincident.indiana.edu) or by phone (812-855-8187).

ONLINE RESOURCES

Incident Report Links
https://inloc.iu.edu/CAS/IncidentReport/incident.cfm
Use this form for injuries to students, visitors and guests of all Indiana University affiliated campuses, vehicle accidents and for reports of damage to university property.
Direct students here if they’d like to report specific incidents related to discrimination, hate, harassment, retaliation, or sexual misconduct
Use this form to report IT incidents including sensitive data, phishing, HIPPA violations, privacy complaints, or email abuse/misuses/Spam

IU News and Updates Resources
News at IU: https://news.iu.edu/iu-bloomington/
Office of the Provost & Executive Vice President: https://provost.indiana.edu/
Office of the Vice President for Diversity, Equity, and Multicultural Affairs: https://diversity.iu.edu/

One.IU
One.IU is your portal to all things IU. Access information about parking, employee records, PTO, training opportunities, textbook ordering, the IU directory, and the IU Knowledge base for all DIY IT help.

CELL PHONES

Please put them away and turn them off during rehearsal and performances. You may look at them on rehearsal breaks or at intermission during performances. They should not be on your body during a rehearsal or a performance. We need your attention on the rehearsal or performance, not on your devices. If there is a pending personal emergency, please let stage management know and you may be allowed to keep your cell phone with you – but on silent (with vibrate turned off).

ELECTRONIC DEVICES

These should be put away during rehearsal or performance unless needed for work purposes for the production. Devices may be used outside the rehearsal room or in the hallways outside the theatre during extended breaks between scenes, cues, etc. However, they should not be out and in use backstage at ANY time.

Exceptions: During Tech rehearsals, cast may have their devices out in the house. However, they should keep to the rear of the house with their screens dimmed so as not to disrupt the work going on onstage and at the tech tables. Headphones should never be used.

NO FOOD

Food is NOT allowed in the theatres or dressing room areas. You may eat in the lobby or hallways around the theatre. But remember to clean up after yourself because no one else will. Eat your food before coming to rehearsal or the show. You will also have breaks in rehearsal to eat should you need to. Regardless, food should never be eaten in costume.

Exceptions: Hard Candies or any small snacks that can be eaten in relative quiet may be eaten in the theatre – though NEVER in Costume.

DRINKS

Only in a sealed container are drinks allowed in the theatres. Anything that could be knocked over and result in liquid escaping is not allowed.

Directors and/or Choreographers have the right to adjust these guidelines for their individual rehearsal and performance needs. Any changes to this policy should be clearly communicated to Stage Management and the Production Manager.
The Department of Theatre, Drama, and Contemporary Dance allows any IU student to audition for all theatre productions. Auditions for dance concerts are only open to dance majors. While the Department models professional guidelines in conducting auditions, we also acknowledge that care must be taken when dealing with students in this process.

Basic Guidelines for safe, open, and inclusive auditions:

The Department firmly believes in diversity and inclusion when choosing material and casting productions and concerts. By definition this means considering and casting actors of color in any role and/or production presented by the Department. The Department is also dedicated to exploring and implementing non-traditional casting. All students are welcome to audition.

No performer shall be called upon to perform any material at an audition or callback which cannot safely be executed without rehearsal, such as choreography, acrobatics or other movements. The audition process must be safe and welcoming to all students.

No performer shall, as an audition requirement, be called upon to provide personal information, participate in activities, or dress in a way that could be construed as sexually or personally demeaning or inappropriate except as called for by a scene in a script and only then with prior announcement.

Any pictures or video taken in auditions or callbacks should be approved by the Chair of the Department and all students auditioning must be made aware prior to auditions that they will be filmed or photographed. Any photos or video is to be kept confidential and never used in publicity, on the web or in any other public way without written permission of the student and approval by the Department Chair. All photos WILL BE deleted upon completion of casting.

In accordance with the University’s Sexual Harassment policy no student shall be subjected to unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature as explicit or implicit terms of the audition process.

Any faculty, staff, or student who feels these policies have been violated should report their concerns to the Department Chair within one week of the event.

General Audition and Casting Policies:

Auditions for regular season IU Theatre productions in the Halls and Wells-Metz Theatres are open to all registered students of Indiana University Bloomington. With the exception of thesis roles for M.F.A. actors, no role is pre-cast.

Directors and other members of a production team will not invite an actor or actors to audition for their production. If, after open auditions, a director cannot cast a role, that director may contact students to audition or to consider doing a role in that production.

If a director who is not yet auditioning, but knows he or she may want to consider using an actor who is auditioning for another director; he or she may contact that director to discuss the actor’s casting.

In IU Theatre productions, three M.F.A. acting students should be cast in any one production, if possible.

M.F.A. acting students with acting fellowships will audition for all regular season IU Theatre productions for which they are available.

M.F.A. acting students with teaching fellowships who are teaching a full load must perform each year in at least two regular season IU Theatre productions. Beginning with the first production of the year, they must audition for all productions until this requirement is met.

While M.F.A. acting students may express role preferences at the time of auditions, they must accept roles as cast.

General Note: You must sign up online per the instructions for each audition notice below. Please note that there is a specific opening date for signup listed in each notice. Once the lists fill up, the online signup will close, but provide instructions for anyone who missed the signup. If you have questions, please click on the signup links for contact information.

PET POLICY

IU’s Policy is as follows: https://policies.iu.edu/policies/fin-ins-11-animals-buildings/index.html Specifically, “The University, through its agents, reserves the right to ban any animal from University property without demonstrating due cause.” There is no inherent “right” to have animals on University premises.

Additional Policy for IU Theatre, Drama, and Contemporary Dance: As the theatres and studios (scene shop, costume shop, stages and audience areas) are highly specialized spaces (not lecture halls or standard classrooms), it is the decision of the department that non-service animals be banned from those spaces. No matter how well-behaved non-service animals are, there are simply too many safety concerns and other potential risks such as allergies or unpredictable behavior, which could become an issue.
CONTACT INFO

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<tr>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
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WHO’S WHO

Whom to see for what:
Incident Reports, Keys, Space Reservations, Stage Management Assignments, Auditions, Production Calendar, Facility Needs & Reports, Equipment Needs: Trish Hausmann
Production Archives, Production History: Madison Colquette
Programs, Donor & Alumni Questions, Non-Production Events, Marketing/Publicity: Laura Judson
Payroll and Reimbursements, Travel, Temporary Housing, Purchasing, Office Supplies: Cindi Severance
Graduate Admissions/Requirements, Class Scheduling: Cat Richards
Undergraduate Admissions/Requirements: Lucy Dodd
B.F.A. Audition/Liaison Information: Scott Hogsed
House Management, Ticketing, Tracking Student Attendance at Performances: Sharai Bohannon

Area Heads
Associate Chair: Selene Carter
Area Head, Design and Technology: Reuben Lucas
Director of Graduate Studies: Jonathan Michaelisen
Director of Undergraduate Studies: Heather Milam
Area Head, History, Theory, Literature: Eleanor Owicki
Area Head, Musical Theatre: Richard Roland
Area Head, Contemporary Dance: Liz Shea
Area Head, Acting and Directing: Ansley Valentine
Indiana University
New Employee Resources: https://hr.iu.edu/employment/new-employees.html
Faculty Resources: https://www.indiana.edu/guides/instructors.html
Staff Resources: https://www.indiana.edu/guides/staff.html
University Technology Portal, One.IU: https://one.iu.edu/
Knowledge Base: https://kb.iu.edu/
Campus Parking: https://parking.indiana.edu/
Campus Rec Center: https://recsports.indiana.edu/home.php
Faculty ID Card: https://crimsoncard.iu.edu/ You will need this to make copies, check out library books, etc
IU Athletics: https://iuhoosiers.com/ Employees cannot park near the stadiums during games, even with a university parking pass
IU Cinema: https://cinema.indiana.edu/
IU Auditorium: https://www.iuauditorium.com/

Department of Theatre, Drama and Contemporary Dance
Department Website: https://theatre.indiana.edu/

Community
Peoples Farmers Market: https://www.peoplesmarketbtown.org/
Monroe County Public Library: https://mcpl.info/
City Parking: https://bloomington.in.gov/transportation/parking

Local Restaurants
Breakfast/Brunch:
- Uptown Café – https://www.the-uptown.com/
- Cabin Restaurant & Lounge – http://www.cabinrestaurant446.com/
- Feast Market and Cellar – http://www.feastcateringonline.com/
- Farm – http://www.farm-bloomington.com/
- Bloomington Bagel Company – http://www.bbbbagel.com/
- Runcible Spoon – https://runciblespoonrestaurant.wordpress.com/

Chinese Food:
- Dragon Express – 812-331-7030, cash only, no delivery
- Gourmet Garden – https://www.facebook.com/gourmetgardenchinesefood/
- Best Taste – https://www.belltastebloomington.com/
- Asuka – https://www.asukanoodlesdowntown.com/

Thai Food:
- Bangkok Thai – bangkokthai.bloomington.com
- My Thai – http://www.mythaismeltusa.com/

Indian Food:
- Indian Palace – http://indianpalacein.com/
- Taste of India – http://www.tasteofindiabtown.com/

Pizza:
- Mother Bear's Pizza – https://motherbearspizza.com/
- Aver's Pizza – https://averspizza.com/
- Azzip – https://azzipizza.com/

Italian Food:
- DaVinci – https://vincie.com/
- Osteria Rago – https://osteriarago.com/

Breweries:
- Upland Brewery – https://www.uplandbeer.com/
- The Tap – https://www.thetapbeerbar.com/
- Function Brewery – http://functionbrewing.com/
- Switchyard Brewery – http://www.switchyardbrewing.com/
- Big Woods (Quaff On Brewing Co.) – bigwoodsrestaurants.com/Bloomington/

Mexican Food:
- El Ranchero – https://elrancherofood.com/
- La Charreada – https://www.ischarreadabloomington.com/
- Social Cantina – https://www.thesocialcantina.com/
- La Una Cantina – http://www.launacantina.com/

Ice Cream:
- Hartzell's – https://www.facebook.com/Hartzells/
- Chocolate Moose – https://moosebtown.com/
- Jiffy Treet – https://www.facebook.com/jiffytreeteast/
- Bruster's – http://www.brusters.com/

Coffee Shops:
- Needmore Coffee Roasters – https://www.needmoreroasters.com/
- The Inkwell – https://www.facebook.com/inkwellbloomington/
- The Pourhouse – https://thepourhousecafe.com/
- Crumble Coffee and Bakery – https://crumblecoffee.square.site/

Baked Goods:
- Two Sticks Bakery – https://www.twosticksbakery.com/
- Baked! Cookies – http://www.bakedofbloomington.com/
- Crumble Coffee and Bakery – https://crumblecoffee.square.site/
Rainbow Bakery – https://rainbowbakery.net/

Food Trucks:
- Pili’s Party Taco – https://www.facebook.com/pilispartytaco/
- The Big Cheeze – https://www.thebigcheeze.com/
- Great White Smoke BBQ – https://www.facebook.com/GWSBBQ/

Other Notable Places:
- Lennie’s – Brewpub – https://www.lenniesbloomington.com/contact/
- Trojan Horse – Greek – https://www.thetrojanhorse.com/
- The Village Pub – Gastropub – https://vpbtown.com/
- Rush Hour Station – Vietnamese – https://www.rushhourstation.com/
- The Owlyre – Vegetarian – https://theowleryrestaurant.com/

- Friendly Beasts – Cidery – https://friendlybeastscidery.com/
- Oliver Winery – https://www.oliverwinery.com/
- Blu Boy Chocolates – bluboychocolatestore.com

Nearby Hotels
- The Biddle Hotel – (812) 856-6381, https://imu.indiana.edu/hotel/index.html
- Grant Street Inn – (812) 334-2353, 310 N Grant St, https://grantstinn.com/

Airport Travel
- GoExpress Travel – (800) 589-6004, https://www.goexpresstravel.com/

Grocery Stores
- Kroger – (East: 1775 S College Mall Rd, Central: 528 S College Ave, West: 500 S Liberty Dr, North: 1825 N Kinser Pike, South: 4025 S Old State Rd 37)
- Bloomingsfoods – (East: 3220 E 3rd St, Central: 316 W 6th St)
- Aldi’s – (East: 2813 E 3rd St, West: 2035 S Liberty Dr)
- Fresh Thyme Farmers Market – (East: 2812 E 3rd St, West: 3600 W 3rd St)
- Target – 2966 E 3rd St

Veterinarians
- Arlington Heights Veterinary Hospital – (812) 332-6955, 4515 W Arlington Rd
- College Mall Veterinary Hospital – (812) 334-1400, 4517 E Morningside Dr

Car Mechanics
- World Wide Auto – (812) 339-926, 2661 W Schmalz Blvd
- Meineke South – (812) 318-1825, 1800 S Walnut St

Dentists
- Sally Sturgeon, D.D.S. – (812) 332-1406, 2301 E 3rd St

Fitness
- Planet Fitness: https://www.planetfitness.com/gyms/bloomington
- Anytime Fitness: https://www.anytimefitness.com/gyms/2822/bloomington-in-47401/
- Orangetheory: https://bloomington-in.orangetheoryfitness.com/
- Pure Barre: https://www.purebarre.com/location/bloomington-in
- YMCA: https://www.monroecountymca.org/
- Bloomington Body Bar: https://www.bloomingtonbodybar.com/

Non-Emergency Numbers
- IU Police Department: 812-855-4111
- City of Bloomington: 812-349-3400
- Office of the Mayor: 812-349-3406
- Office of the City Council: 812-349-3409
- Utilities Customer Service: 812-349-3930
- Hearing Impaired/TDD: 812-349-3458
- Animal Control Assistance: 812-339-1444
- Animal Shelter: 812-349-3492
- Safe and Civil City Hotline: 812-355-7777
- County Government: 812-349-2550

Call 211 for essential community services like food, shelter, housing, employment, health care, counseling, clothing, and education.

Tips
- Tornado testing happens the first Friday of the month at Noon and 7pm
- Find your doctor, eye doctor, dentist, etc. right away and book a new patient appointment. It often takes 6 months lead time for these